



**NTT**

# **Cisco Webex CMR Cloud**

Quick Start Guide

## Your Cisco WebEx meeting

### CMR Cloud: 'One Meeting' Experience

Cisco Collaboration Meeting Rooms (CMR) Cloud gives you the ability to start or join a WebEx meeting, scheduled or instant, using any browser or standards-based video conferencing system or application. Plus, if you have a Personal Room enabled, you have your very own virtual conference room accessible at any time.

### Join a meeting

#### From a video conferencing system

Dial the video address, also known as the URI (Uniform Resource Identifier), of the host and enter the pound sign (#) when prompted.

user@sitename.webex.com			
1	2 abc	3 def	⌫
4 ghi	5 jkl	6 mno	Call

123456@sitename.webex.com			
1	2 abc	3 def	⌫
4 ghi	5 jkl	6 mno	Call

- If joining the host's Personal Room, dial the video address - in the format of username@sitename.webex.com - that can be found in your invitation email.
- If joining a scheduled meeting, you will find the video address - in the format of meetingnumber@sitename.webex.com.

**Note:** The host's video address never changes, so we recommend you add it to your favorites menu for future meetings with the same person



## From a video conferencing application

You can quickly join a WebEx meeting from a video conferencing application using one of the following methods:

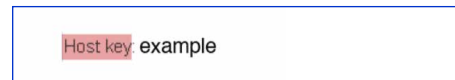
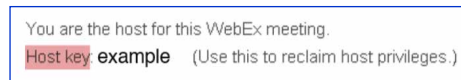


- If you are on the host's Personal Room page, select join from application.
- Double click on the link for the video address in your email invitation.
- Dial the host's video address. You will find it - in the format of username@sitename.webex.com - in the joining information.
- If joining a scheduled meeting, find the video address - in the format of meetingnumber@ sitename. webex.com - in your invitation email.

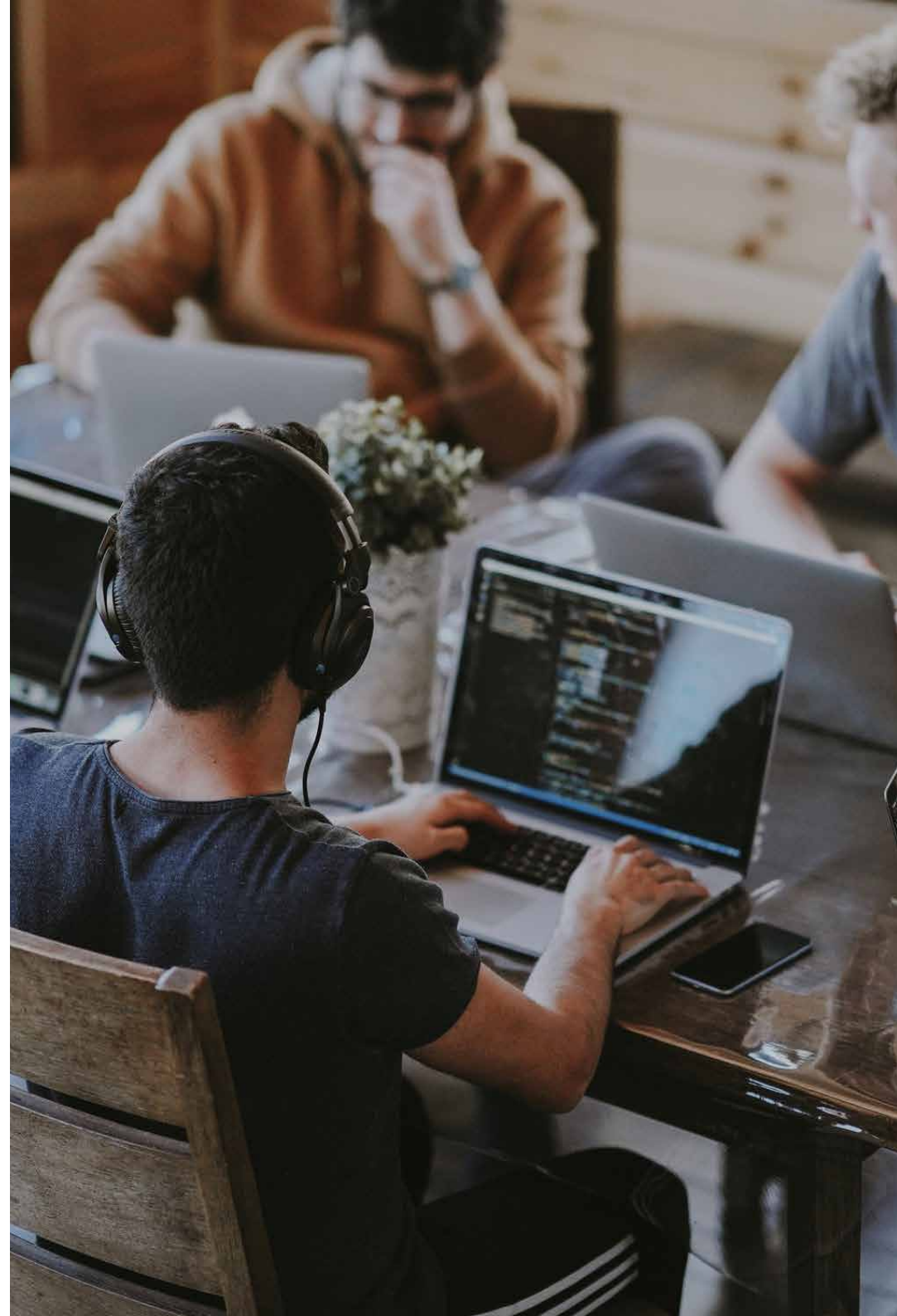
## Start a meeting

### From a video conferencing system

If starting a WebEx meeting from a video conference system, dial in following the steps already outlined (above).



- If it is a scheduled meeting, enter the host key, followed by the pound sign (#), when prompted. Find the host key in the email confirmation or on the meeting information page.
- If it is a Personal Room meeting, you will need to enter the host PIN, followed by the pound sign (#), when prompted. You can find this information on your Personal Room Page or by navigating to My WebEx >Preferences > MyPersonal Room.





## From a video conferencing application

To start either a scheduled WebEx meeting or Personal Room meeting on a standards-based video conferencing application, dial in following the steps already outlined.

Join from a video

Room name: Gera...  
A room

Dial example@go.webex

Host PIN: example | Edit

URL: https://...  
Video: ...

Host PIN: [info icon] [input field]

- If it is a scheduled meeting, you will need to enter the host key, followed by the pound sign (#), when prompted.
- If starting a Personal Room meeting, you will need to enter the host PIN, followed by the pound sign (#), when prompted.

## Tour of personal room interface

Gerard Gallen's Personal Room

https://go.webex.com. | Invite

Enter Room

Join from a video conferencing system or application ?

Dial example | Join from application

Host PIN: example | Edit

Join by phone

number example US Toll  
number example US Toll Free

Access code: example

1 Invite people to your Personal Room.

2 Enter your room.

3 Join from application.

4 Edit your host PIN.

5 Join a meeting by phone.

- 1 Invite people to your Personal Room.
- 2 Enter your room.
- 3 Join from application.
- 4 Edit your host PIN.
- 5 Join a meeting by phone.



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